

Republic of the Philippines  
**DEPARTMENT OF AGRICULTURE**  
**PHILIPPINE DEVELOPMENT PROJECT**  
Regional Project Coordination Office XIII  
Capitol Site, Butuan City

**REQUEST FOR EXPRESSIONS OF INTEREST**  
**One (1) PLANNING OFFICER**

The Government of the Philippines (GOP) has received a loan from the International Bank for Reconstruction and Development – World Bank (IBRD-WB), amounting to FIVE HUNDRED ONE MILLION TWO HUNDRED FIFTY THOUSAND DOLLARS (US\$501,250,000) for the purpose of financing the ‘Philippine Rural Development Project ‘and it intends to apply part of the proceeds of this loan to payments for the hiring of interested applicants to fill up the vacant position of ONE (1) PLANNING OFFICER.

The PRDP is a six-year (2013-2018) initiative of the government envisioned to increase farm and fishery productivity and incomes in target areas in all 16 regions of the country. The project seeks to achieve this objective by improving access of farmers and other industry players to a strategic network of infrastructure, market information and support services. Specific investments and interventions are to be implemented under four (4) components of the Project, namely: 1) Investment for AFMP Planning at the Local and National Levels (I-PLAN); 2.) Intensified Building Up of Infrastructure and Logistics for Development (I-BUILD); 3) Investments for Rural Enterprises and Agriculture and Fisheries Productivity (I-REAP); and 4) Implementation Support to PRDP (I-SUPPORT).

The **Local and National Level Planning Component** shall be undertaking the following:

1. Enhancing the Agriculture and Fisheries Modernization Planning Process through rationalization of the DA’s planning, programming and budgeting process; and
2. Supporting AFMP Implementation through designing a coordinated system of technical support for the implementation of sub-projects prioritized under the Provincial Commodity Investment Plan (PCIP).

**Scope of Work**

The Planning Officer will be supporting the component in the delivery of specified milestones of PRDP under the I-PLAN Component. He/she she will be stationed in the Regional Project Coordination Office (RPCO) based in Butuan City and will travel to other areas in the region as the need arises. He/she will be directly under the supervision of the I-PLAN Component Head who will likewise be reporting to the Focal Person of the RPCO in close coordination with the Project Director.

Specifically, the tasks of the Planning Officer will include but not limited to the following:

1. Assists the RPCO I-PLAN Component Head in the implementation of PRDP specially on the conduct of activities such as Value Chain Analyses (VCA) and Provincial Commodity Investment Plan (PCIP) technical reviews, AFMP Updating and others;
2. Provides lead technical support to the Planning Team during workshops, seminars, meetings and other capacity building activities that will be provided by the component to the Local Government Units (LGUs) and partners. This may include the preparation of activity designs, materials, documentations and other reports. When needed, may act as facilitator or resource person during the conduct of activities;
3. Assists other Project staff in reviewing the VCAs and PCIPs as the source document of various subprojects that will be prioritized for Infrastructure Development and Business Plan preparation;
4. Proposes to the management appropriate interventions in support to the subprojects identified under Infrastructure Development and Enterprise Development by the PLGU in proper coordination with concerned Components of the RPCO;
5. Assists the members of the RPCO and Provincial/City Project Management and Implementation Units (P/CMMIUs) as well as members of the core planning teams;
6. Assists in providing P/CMMIUs through the proponent group the guidelines in gathering data and information needed in the preparation and development of rural enterprises;
7. Attends to meetings called by PRDP and or maybe assigned by the I-PLAN Component Head;
8. Prepares and submits periodic reports on the status of I-PLAN Component implementation, both physical and financial to the Component Head;
9. Install a system to manage files/documents of the I-PLAN Component;
10. Performs other tasks as deemed necessary in relation to the component's deliverables and/or as required by the management.

### **Qualifications**

#### **Education and Training:**

- A graduate of Economics, Agribusiness, Agricultural Economics or related field; and
- Must have undergone related trainings in conducting researches, planning, or study preparation.

#### **Experience:**

- At least two (2) years' experience in project planning, development, monitoring and evaluation in private or government institution. Experience in preparation of studies and researches is an advantage.

#### **Knowledge, Skills and Abilities:**

- Knowledge on agriculture industry subsectors or commodities;
- Possesses analytical and operational knowledge in the field of agriculture and fishery sectors including trades and investments;
- Ability to communicate effectively (both oral and written); and
- Must be a team player

**Reporting Responsibilities:**

The Planning Officer will be directly reporting to I-PLAN Component Head while ensures close coordination with the I-BUILD, I-REAP and I-SUPPORT components and other units.

Only applications received on or before January 30, 2015 at 05:00pm will be considered. Shorlisted applicants will be contacted for the schedule of written examination and interview.

Please submit Application Letter with 2x2 picture, Comprehensive CV and Certificate of Previous Employment, Certified True Copy of School Transcript of Records, Certificate of Trainings Attended, Other Credentials tot eh address below or email to [prdp.proc13@gmail.com](mailto:prdp.proc13@gmail.com).

**EDNA M. MABEZA, PH.D**

Acting Director IV

PRDP RPCO Project Director

DA-RFO XIII, Capitol Site, Butuan City